



Bradley ELEMENTARY SCHOOL

OFFICE OF THE PRINCIPAL

1300 Valencia Avenue
San Bernardino, California 92404
Telephone: (909) 388-6317

Dear Parents,

The Bradley School staff is dedicated to giving your children the best education possible and to making Bradley a safe and caring place.

We have implemented a plan to accomplish these goals. We have adopted the Model Program. This is a program that encourages children and adults to settle problems and conflicts in a calm cooperative manner. Hopefully, these skills will be carried over into the community and become a way of life. Our staff has noticed a real difference on the playground and in the classroom.

We are sure that you will agree that the less time teachers spend on discipline, the more time there will be for the children to learn and make academic progress. We have revised our discipline policy to help us meet these expectations more efficiently.

The steps that will be followed are:

- A. At the time of the identified offense, the teacher will impose and document the following interventions before a referral is made to the office.

- | | |
|--------------------------|---------------------------------|
| *Warning | *Time Out |
| *Conference with Teacher | *Detention |
| *Conference with Parent | *Counseling |
| *Lost Privileges | *Conference with Administration |

- B. After all necessary interventions have taken place with the classroom teacher, a referral will be made to the office. At that time, unless other arrangements have been made with everyone involved, the student will follow the below process.

1st referral – In-School Suspension for balance of day. Parent conference held or scheduled with teacher before return to the classroom.

2nd referral – In-School Suspension for one day. Parent conference held or scheduled with Administrator and teacher before return to class.

3rd referral – Out-of-School Suspension. Parent conference held or scheduled with Administrator before return to school.

The referral process will start over at this point

Serious offenses, such as, severe fights, bringing weapons or other dangerous objects to school and continuous acts of defiance, as outlined in Educational Code Section 48900, may result in suspension and/or recommendation for expulsion.

We hope you will go over this information with your children and give us your full support. We are looking forward to a “peaceful” and productive year at Bradley!

Please detach and return to teacher with signatures.

I have read, understand, and have discussed the above discipline policy with my Bradley student.

Parent Signature _____ Student Signature _____

Teacher Name _____ Date _____